Progress in Transplantation

Author Guidelines

*Progress in Transplantation*, official publication of the North American Transplant Coordinators Organization, with partners from the Association for Multicultural Affairs in Transplantation, Australasian Transplant Co-Ordinators Association, International Consortium of Circulatory Assist Clinicians, Japan Transplant Coordinators Organization, North American Liver Transplant Social Workers, Society for Transplant Social Workers, United Kingdom Transplant Coordinators’ Association, publishes a broad range of peer-reviewed clinical and procurement articles and profession-oriented material for transplant professionals. The Journal seeks to provide content that is relevant to and reflective of the growing diversity of the professional transplant community.

The Journal also welcomes letters to the editor, clinical or procurement case studies, clinical practice papers, original research, quality improvement guidelines, and special reports on professional, educational, economic, ethical, and medical-legal issues.

Manuscripts will be considered for publication on the understanding that they have not been published or submitted elsewhere, and are submitted solely to *Progress in Transplantation*. All accepted manuscripts are subject to editing to conform to the *AMA Manual of Style*, 9th edition. Authors will be asked to review galleys after copy editing and before publication.

**Manuscript Submission Requirements**

**References**

- Refer to the *AMA Manual of Style*, 9th edition (see examples below)
- List all authors when 6 or fewer; when 7 or more, list only the first 3 and add “et al.”
- All references must be cited in numerical order in text and listed in that order in reference list.
- Do not include unpublished manuscripts or data in the numbered list.
- Do not use abstracts or mass media as references.
- Personal communication or unpublished data must include permission from the author to cite.

Tables and figures that have been previously published or adapted from previous publication must give credit to the original source and authors must obtain written permission for use or adaptation, which must be submitted with the manuscript.
Submitting manuscripts

Please submit manuscripts to:  http://www.editorialmanager.com/pt

Types of Manuscripts

- Clinical and procurement case studies (4-5 typed pages)
- Basic research (12-14 pages)
- Policy papers (12-14 pages)
- International issues (12-14 pages)
- Letters to the Editor (250-500 words)
- Book reviews (1-2 pages)
- Clinical practice issues (12-14 pages)
- Procurement issues (12-14 pages)
- Review articles (15-20 pages)

Case Studies/Reports

Clinical and procurement case studies should include an unidentifiable patient profile with a history of the disease and clinical problems. A discussion of clinical management should describe the flow of events followed by a summary that includes the outcome. Application of knowledge gained from this problem should be addressed. Patient or family consent is required for the publication of case studies. A written copy of consent must be submitted prior to publication and will be kept on file with the publisher and editor.

Protection of Patients’ Rights to Privacy

Patient privacy must be protected in publishing. Identifying details should be avoided unless the information is essential to scientific understanding and the patient or family has given written informed consent. Include a signed statement of informed consent to publish (in print and online) case reports, patient descriptions, photographs, and pedigrees from all persons (parents or legal guardians for minors) who can be identified in such written case reports, descriptions, photographs, or pedigrees. Such persons should be given an opportunity to read the manuscript before its submission. Authors must provide a statement in the manuscript about obtaining informed consent for case reports.
Research papers should include a statement of the problem being studied followed by a review of the literature, methodology, results, discussion, and conclusions. All research involving human subjects must address IRB (institutional review board) approval or exemption. Informed consent for research participation must be stated in the methods section.

Research

Progress in Transplantation endorses the Consolidated Standards of Reporting Trials (CONSORT) which provides researchers with a standardized method for reporting clinical trials. A 25 item checklist for preparing research reports is available at www.consort-statement.com Authors preparing manuscripts for Progress in Transplantation are encouraged to follow these guidelines in reporting research.

Authorship Requirements

All persons listed as authors must have (1) participated sufficiently in the work to take public responsibility for the content; (2) made substantial contributions to the conception and design or analysis and interpretation of data, and to drafting the article or revising it critically for important intellectual content; and (3) given final approval of the version of the manuscript to be published.

Authors must certify (1) that the manuscript consists of original work and does not copy or otherwise infringe on the copyright or other proprietary rights of others; (2) that all necessary permissions for borrowed material have been obtained, copies of which will be submitted; and (3) that authorization has been obtained, and will be submitted if requested, to disclose any identifiable or potentially identifiable private health information of patients.

Copyright Transfer and Disclosure

Authors submitting manuscripts do so on the understanding that the work has not been published before, is not being considered for publication elsewhere, and has been read and approved by all authors. The submission of the manuscript by the authors means that the authors automatically agree to assign exclusive copyright to NATCO, when the manuscript is accepted for publication.
Authors will be expected to disclose any affiliation with or financial involvement with any organization or entity with a financial interest in the subject matter or materials discussed in the manuscript. Authors will be expected to certify that all financial and material support for the research and work is clearly identified in the manuscript.

At the time copyedited galley proofs are sent to authors for review, authors will be asked to sign a statement attesting to the above provisions and assigning copyright to NATCO.

These guidelines conform to the Uniform Requirements for Manuscripts Submitted to Biomedical Journals from the International Council of Medical Journal Editors (www.icmje.org).

Linda Ohler, Editor
Phone: 703-282-1191