





**Transplant Program**  
Clinical Transplant Coordinator Competency Checklist

Employee: \_\_\_\_\_

Date of Hire: \_\_\_\_\_

# Competency Categories	Category Applicable	Read Procedure		Witnessed Procedure		Performed Procedure under Supervision		Demonstrated Proficiency		Approval	
		Orientee Initials/Date	Preceptor Initials/Date	Orientee Initials/Date	Preceptor Initials/Date	Orientee Initials/Date	Preceptor Initials/Date	Orientee Initials/Date	Preceptor Initials/Date	Orientee Initials/Date	Preceptor Initials/Date
	yes/no										
<b>2. Pre-Transplant Waiting Period</b>											
A. Assess patient/family/guardian understanding of transplant process.											
1. Identify patient/family learning needs											
2. Plan teaching methods/resources to address patient /family needs											
B. Recognizes potential problems, abnormal test results and coordinates required follow-up											
C. Knowledgeable of Cytotoxic antibody screening protocol											
D. Shows ability to maintain and update candidate-listing status per UNOS regulations											
E. Facilitates and maintains communication with patient, referring physicians, other health care providers											
F. Identifies need for candidate re-evaluation or follow up tests during waiting phase											
G. Recognizes and responds to psychosocial and economic needs of candidate											
H. Demonstrates ability to provide comprehensive documentation of candidate progress											
<b>3. Peri-Operative Period</b>											
A. Coordinates the transplant process (according to transplant center protocol)											









