

## **Professional Development**

## **Job Postings Descriptions**



## SURGICAL RECOVERY MANAGER

- Manages operational activities required to recover, preserve and transport donated organs from deceased donors for transplantation and/or research.
- Assists in Identifying case-specific barriers to organ utilization, develops strategy to minimize risk of organ loss and maximizes opportunities for transplantation.
- Ensures that departmental activities are performed per organizational policy and regulatory standards.
- Manages on call and daily schedule for staff to ensure adequate staffing coverage 24/7 for local donors, kidney exchanges, fly outs and imports.
- Provides day-to-day departmental supervision, staffing coverage and administrative call support.
- Routinely reviews performance metrics and recommends changes in systems, policies, and procedures to maximize performance.
- Participates in compliance, quality assurance, and performance improvement programs and initiatives.
- Supports and fosters the Mission, Vision and Core Values of LiveOnNY and its commitment to organ, eye and tissue donation.

FOR A OMPLETE DESCRIPTION and TO APPLY:



## **ORGAN ALLOCATION MANAGER**

- Manages operational activities of the Organ Allocation department.
- Assists in Identifying case-specific barriers to organ utilization, develops strategy to minimize risk of organ loss and maximizes opportunities for transplantation.
- Ensures that departmental activities are performed per organizational policy and regulatory standards.
- Provides day-to-day departmental supervision, staffing coverage and administrative call support.
- Routinely reviews performance metrics and recommends changes in systems, policies, and procedures to maximize performance.
- Participates in compliance, quality assurance, and performance improvement programs and initiatives.
- Supports and fosters the Mission, Vision and Core Values of LiveOnNY and its commitment to organ, eye and tissue donation.

FOR A OMPLETE DESCRIPTION and TO APPLY:

https://internal-liveonny.icims.com/jobs/1210/organ-allocation-manager/job

7-29-2021



## Nurse Manager, Liver/GI Transplant

Miami Transplant Institute performs more than 125 liver transplants a year, one of the highest volumes in the world. The multivisceral transplant program leads as the only intestinal program in the southern U.S., with high volumes and great outcomes with the most complex cases.

The Nurse Manager provides leadership, clinical practice and staff development for one nursing unit, and is responsible for assessing, planning, coordinating, implementing and evaluating nursing practice at the unit level. The Nurse Manager is accountable to ensure high quality, safe and appropriate nursing care, competency of clinical and support staff, and appropriate resource and service management related to patient care. The Nurse Manager must also ensure services and care are provided abiding by the policies and procedures of the organization, demonstrate fiscal responsibility and accountability. The Nurse Manager is responsible and accountable for implementing executive strategies into frontline reality by effectively and efficiently managing and leading in area(s) of responsibility for the strategic, financial and human resource plans, performance improvement initiatives, appropriate clinical practice knowledge and technology.

## **Education/Experience**

Bachelor's degree in Nursing is required. Generally requires 5 to 7 years of related experience. Management experience is strongly preferred.

## License/Certification

Valid Florida RN license is required. American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers certification with at least 6 months validity required. Must meet and maintain valid and current all unit specific and organizational skills/competencies, certifications/licensures, as required by regulatory and/or nursing standard of practice for the specialty.

For more information or to apply go to:

https://jobs.jacksonhealth.org/us/en/job/168137/Nurse-Manager-Transplant-Liver-GI-Acquisition-Team



## **Pre-Transplant Kidney**

The Division of Transplantation at Lahey Hospital & Medical Center is seeking a full time **Pre-Transplant Kidney Coordinator** who will participate in the evaluation and selection of patients considered to be added to the waitlist and assume ongoing oversight of care during the pre-transplant phase leading to transplantation for both deceased and live donor candidates. You will play an integral role on the multidisciplinary care team by being a patient advocate to the patient and family as they receive care across the continuum.

## Responsibilities include:

- Evaluation of potential recipients
- Waitlist management
- Liaison between dialysis centers and the transplant program
- Patient and family education
- Communication with the multidisciplinary team to optimize patient care
- Participation in weekly evaluation meetings
- Participation in departmental process improvement projects
- Maintaining comprehensive documentation in the electronic medical record

#### To be considered, we require:

- Current licensure as an RN in Massachusetts
- · Current BLS certificate
- · Bachelor's degree in nursing
- Three to five years of experience with transplant/nephrology experience preferred
- Strong organizational and communication skills

### A great place to live and work.

In addition to a competitive salary and a benefits package that begins on day one, our convenient location between Boston and New Hampshire is perfect – we offer the fast pace and expertise of Boston without the commute or the parking challenges. With beautiful spring weather and fall foliage, apple picking and numerous skiing locations during the winter – whether you want the city or the country – there is something for everyone.

Learn more and apply online: https://careers.lahey.org/jobs/6519507-rn-pre-kidney-transplant-coordinator

Equal Opportunity Employer/Minorities/Females/Disabled/Veterans



## **RN Transplant Coordinator**

Banner Health's transplant team performs over 450 transplants per year and our programs are continually poised for growth! Our new RN Transplant Coordinator will be supporting our busy pre-liver transplant team/program in Phoenix, AZ!

This is a salaried, day-shift, M-F opportunity.

Click here for more details and to apply  $\underline{\text{https://bannerhealth.wd5.myworkdayjobs.com/en-US/Careers/job/BUMC-Phoenix-1111-E-McDowell-Rd/RN-Transplant-Coordinator R41064?source=BannerAT7$ .

7-22-2021



## **Administrator on Call**

Sierra Donor Services Sacramento, CA

## Sierra Donor Services is seeking an Administrator On Call to join our team in Sacramento, CA!

The Administrator On Call (AOC) has direct oversight of day-to-day organ program operations and activities related to identification, evaluation, approach, clinical management, allocation, recovery, and coordination of donor-related activities. The AOC will participate in an on-call capacity, as well as provide onsite mentorship, training, and education to the Organ Procurement Team. Additionally, this position is focused on staff development, case reviews, and overall support to increase the number of lives saved through organ donation.

## Below are some of the key accountabilities this position will hold:

- 1. Provides on-call administrative services to meet the needs of referring hospitals, hospital personnel, physicians, donors, and donor families.
- 2. Supervises the day-to-day activities of staff. Ensures adherence to standard operating policies and procedures. Ensures the timely provision of all potential donor evaluations, standard approach, obtains authorization, donor management guidelines, organ allocation and organ recovery services.
- 3. Manages the call schedule to ensure adequate staffing levels.
- 4. Will participate in external and internal committees to represent clinical services and the entire organization.
- 5. Will interact with Medical Directors and Medical Advisory Committee and ensure regulatory compliance.

### The ideal candidate will have the following attributes:

- 1. Bachelor's degree or equivalent combination of education and experience required.
- 2. 5 years of experience as an Organ Recovery Coordinator with donor management/oversight.
- 3. RN/PA/Paramedic license required Working knowledge of computers including Microsoft Office, strong data entry and typing skills required.
- 4. Advanced clinical skills and a demonstrated ability to drive results to improve processes and outcomes.
- 5. Successful demonstration of strong initiative, collaboration, and communication skills with discretionary decision-making ability.
- 6. CPTC and ACLS preferred

Interested parties should e-mail their resume to joe.garavaglia@dcids.org.

7-13-2021\*6

## Advanced Practice Registered Nurse (APRN), Hospital Transplant Surgery

The **University of Illinois Hospital & Clinics (UI Health)** is seeking an Advanced Practice Registered Nurse, Certified Nurse Practitioner (APRN - CNP), Transplant Surgery. The Advanced Practice Registered Nurse (APRN) reflects the mission, vision, and values of University of Illinois Hospital and Health Sciences System, adheres to the UIHHSS Code of Ethics and Corporate Compliance Program, and complies with all relevant policies, procedures, guidelines, and other regulatory and accreditation standards and maintains appropriate board certification as indicated by clinical practice area.

#### To Apply:

For consideration, please submit a complete application and supplemental resume by July 30, 2021.

## https://jobs.uic.edu/job-board/job-details?jobID=149408

The University of Illinois at Chicago is an Equal Opportunity, Affirmative Action Employer. Minorities, women, veterans, and individuals with disabilities are encouraged to apply.

As an EOE/AA employer, the University of Illinois will not discriminate in its employment practices due to an applicant's race, color, religion, sex, gender identity, sexual orientation, national origin, and Veteran or disability status.

The University of Illinois may conduct background checks on all job candidates upon acceptance of a contingent offer.

Background checks will be performed in compliance with the Fair Credit Reporting Act.

The University of Illinois System requires candidates selected for hire to disclose any documented finding of sexual misconduct or sexual harassment and to authorize inquiries to current and former employers regarding findings of sexual misconduct or sexual harassment. For more information, visit

https://www.hr.uillinois.edu/cms/One.aspx?portalId=4292&pageId=1411899

7-12-2021

# Traveling Organ Donation Coordinators and Remote Organ Offer Work Opportunities

**Description:** Clinical Consulting Associates, Inc., provides professional, unique and flexible staffing solutions to organ procurement organizations. As part of an elite team of "traveling coordinators," you will provide essential temporary staffing to OPOs in need, while gaining a first-hand view of the operational aspects of these organizations. If you are tired of meetings or office hours, and want to work independently, this is the job for you.

## **Qualifications:**

- 2-3 years experience as an organ procurement/donation or surgical coordinator, Family Services Coordinator or experience screening and processing organ offers for transplant programs.
- CPTC and/or CTP certification required.
- Looking for professionals who demonstrate expert clinical skills, excellent interpersonal skills and the ability to operate independently while quickly adapting to local OPO and transplant center protocols and procedures.
- Critical thinking skills and the ability to multi-task are essential.
- Requires the ability to travel to various organ procurement organizations, in need of temporary staffing. Assignments may last from 4-5 days to 2-3 weeks based upon the client's needs.
- Organ Offer Screening and Processing work done remotely from home. Generally, 24x7 call hours.

Please scan and email your resume and a copy of your CPTC or CTP certification with professional references to <u>Danostockd33@gmail.com</u>

6-25-2021

## **AVP, Transplant Program**

The Associate Vice President, Transplant Program provides leadership and management to the services, service lines, departments and technologies that support Transplant Services. The AVP is responsible for the development and implementation of strategic initiatives and business plans that support the growth and market recognition of the programs and services within this portfolio. Through direct and matrix reporting relationships the AVP plans, directs, coordinates and implements all facets of these services including, but not limited to, delivery of services, state of capital equipment and technology, capital planning, revenue generation, operational budgets, charge description masters (CDM), reimbursement, denial management and all other aspects of managing these business lines.

#### **Education**

Masters Degree: Health care related field of study (Required)

### **Experience**

10 Years experience in healthcare of which 5 years are in a leadership role at a major teaching hospital or an academic medical center. (Required) 5 Years experience with complex/matrix reporting structure. (Required)

40 hours/8:00a-4:30p

Temple University Hospital is a nationally respected teaching hospital on Temple University's bustling Health Sciences Center campus. The hospital provides a comprehensive array of healthcare services both basic and complex to patients from around the corner, across the country and around the world. As the chief clinical training site for the Lewis Katz School of Medicine at Temple University, the hospital provides a dynamic environment for high-quality care, teaching, and cutting edge research.

## **Apply Here:**

https://tuhs.taleo.net/careersection/tuhs\_ex/jobdetail.ftl?job=212594&tz=GMT07%3A00&tzname=America%2FLos\_Angeles

## **Primary Location**

Pennsylvania-Philadelphia

#### Job

Operational Admin & Management

#### Schedule

Full-time

#### Shift

Day Job

## **Employee Status**

Regular

## **Nurse Manager, Ambulatory (Transplant Care Coordination)**

Mayo Clinic Jacksonville, FL

The Nurse Manager - Ambulatory is accountable for the implementation of the vision, mission and values of Mayo Clinic and the Department of Nursing within defined areas of practice. The Nurse Manager - Ambulatory plans, directs, coordinates, and evaluates the operational, fiscal and personnel activities to ensure the provision of high quality care in ambulatory and/or hospital-based procedural settings. The individual contributes to the strategic planning process, and attainment of goals of the organization. This position is accountable for multiple ambulatory/procedural clinical areas and has full-time management responsibilities of clinical nursing staff. The nurse manager ambulatory/procedural is responsible for the nursing component of the total budget and advocates for/allocates available resources to promote efficient, effective, safe, and compassionate nursing care based on current standards of practice. The role includes ongoing collaboration and communication utilizing participative decision making in the practice. The nurse manager ambulatory/procedural acts as a resource and facilitates collaboration between nursing personnel and other health care disciplines throughout the organization and within the healthcare community. The Nurse Manager - Ambulatory is accountable for promoting ongoing development of all staff and for maintaining a professional environment in which all staff can grow and develop. Direct reports may include nurse supervisors of assigned ambulatory areas. Graduate of an accredited baccalaureate nursing program. Minimum of three years of nursing practice experience.

Arizona and Florida: Maintains Basic Life Support (BLS) competency.

Maintains ACLS and PALS per specific unit guidelines.

Any additional specialty certification/training required by the work area is highly recommended. Demonstrated leadership ability.

Experience in the department's specialty preferred.

Management experience preferred.

Preferred Education: Graduate of an Accreditation Commission for Education in Nursing (ACEN) or Commission on Collegiate Nursing Education (CCNE) accredited Master's in Nursing or Doctor of Nursing Practice (DNP) program, business, or health related field as approved by Mayo Clinic Nurse Executive Committee.

Current state RN license or current license deemed acceptable by the State Board of Nursing in which the RN practices. This RN job may require a RN license in multiple states

To apply for this position, please use the following URL:

https://ars2.equest.com/?response\_id=36cb95fb65009546de696ea004ea676c

6-11-2021



## **Manager, Donor Family Services**

DonorConnect is a federally designated non-profit procurement organization dedicated to the recovery of organs and tissues for transplantation. Our employees help save and improve lives!

We offer an attractive salary package designed to attract and retain individuals willing to accept the challenges and rewards associated with organ/tissue donation.

DonorConnect seeks a full-time, <u>Manager, Donor Family Services</u>. Responsible for the management and performance of all Family Support Coordinators. Responsible for ensuring ongoing high-caliber training and development of staff. Develops FSC shift schedule. Provides Administrator On-Call responsibilities for the FSCs. Provides shift coverage on an asneeded basis and provides back-up to FSCs as needed. Models effective communication and collaboration within the organization and community partners.

This position is responsible for the administration of the Donor Family Services department which oversees authorization for organ and tissue donation.

- Provides management, guidance, and support for Family Support Coordinators
- Provides 24/7 support for Family Support Coordinators
- Serve as a liaison between DonorConnect organ and tissue team, donor families, hospital staff who engage families in end-of-life decisions, as well as local transplant agencies

## **Minimum Qualifications:**

- Bachelor's degree in Behavioral Science or Social Science preferred
- Directly related education and equivalent work experience will be considered
- Minimum of 5 years' experience working with grieving families in critical care units
- Minimum 3 years' experience in management or supervision of other employees
- Experience as a designated requestor for an Organ Procurement Organization
- Experience with gathering and interpreting data
- Minimum of 5 years' experience working with grieving families in critical care units

For consideration, please complete an online application through the link below by July 1, 2021.

https://donorconnect.applicantpro.com/jobs/1824488.html



The Recanati/Miller Transplantation Institute at The Mount Sinai Hospital brings together a diverse team of physicians, nurses and other healthcare professionals to support patients with end stage organ disease every step of the way in the transplantation process. We are currently seeking:

## **Pre-Transplant Kidney Coordinator (2)**

The Transplant coordinator is a Bachelor's prepared Registered Nurse with advanced and diverse clinical knowledge and skills. This individual functions in the capacity of a clinician, educator, collaborator and patient advocate in a semi-autonomous, self-directed role. A strong commitment to quality patient outcomes and patient centric care delivered in a compassionate and caring environment is essential.

## Responsibilities include:

- Educating potential kidney transplant recipients about the risks and benefits of transplantation so that they can make an informed decision regarding transplant.
- Coordinating the transplant evaluation activities of the multi-disciplinary team under the direction of our
  physicians and surgeons, ensuring compliance with all regulatory standards, providing quality care in a patient
  centric environment.
- Some 24 hour primary on-call responsibility is required for triage of patient inquiries and evaluation of deceased donor organ offers including coordination of all deceased donor transplant surgeries.

Previous transplant and/or donation experience welcomed but not a necessity. We offer a competitive salary and comprehensive benefits.

Please email your resume to: <a href="mailto:carolyn.forman@mountsinai.org">carolyn.forman@mountsinai.org</a>.
Visit our website at <a href="https://www.mountsinai.org/careers">www.mountsinai.org/careers</a>.



## **CLINICAL TRANSPLANT COORDINATOR**

Full Time Multiple Shifts PPR870

## **Position Summary**

The Clinical Transplant Coordinator is a professional designated member of the transplant health care team who will be assigned primary responsibility for coordinating clinical aspects of care. The coordinator will work with patients and their families beginning with the evaluation for transplantation and continue through and after transplantation, in a compassionate and tactful manner in order to facilitate access to and provide continuity of care. The coordinator will also work with other members of the transplant team, including physicians, surgeons, nurses, social workers, financial coordinators, and administrative personnel at the transplant program. The Clinical Transplant Coordinator performs independently and seeks support/direction as needed. The Clinical Transplant Coordinator must be able to demonstrate the knowledge and skills necessary to provide care appropriate to the age of their patients; demonstrate knowledge of growth and development; assess data reflective of patients status; and identify each patients requirements relative to age specific needs.

## **Education**

Bachelor's degree in Nursing is required.

#### **Experience**

Generally requires 3 to 5 years of related experience.

## License/Certification

- Valid Florida RN license is required.
- American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers certification with at least 6
  months validity required.
- Must meet and maintain valid and current all unit specific and organizational skills/competencies, certifications/licensures, as required by regulatory and/or nursing standard of practice for the specialty.

For more information or to apply go to: <a href="https://jobs.jacksonhealth.org/job/miami/clinical-transplant-coordinator-ft-multiple-shifts/627/17930737?utm\_source=natco1.org&utm\_medium=job\_posting&utm\_campaign=Niche&utm\_content=niche\_site&utm\_term=29138427\_0&ss=paid&dclid=CPaLjNrH2O0CFUUnwQodHY8IYg</a>